

Valley Gastroenterology Associates and Four Seasons Endoscopy Center

Compliance with the Civil Rights Act

Policy: The board of directors, physician owners, staff physicians and practitioners, managers and associates will not discriminate against any person in regard to age, race, creed, color, religion, national origin, sex, handicap or disability.

- The board of directors, physician owners, staff physicians and practitioners, managers and associates will be oriented to the Civil Rights Act policy
 - All new staff will be oriented to the Civil Rights Act policy during the orientation period
1. Staff and patients are not segregated for reasons of race, color national origin, ancestry, age, sex, religion, handicap or disability in regard to any of the following components.
 - a. Admission or care
 - b. Assignment to prep/ recovery bay or procedure room
 - c. Staff assignments
 - d. Staff privileges of qualified personnel
 - e. Utilization of facility
 - f. Transfer of patients from the prep/recovery area to the procedure room and returning to the recovery area
 2. Civil right compliance
 - a. A copy of the facilities policy will be maintained in the policy manual accessible by staff at all times. The policy has the original adoption date and the last board approved revision date printed on each page.
 - b. A copy of the signed disclaimer of each employee having been informed of the facilities civil rights policy is kept on file by the administrator.
 - c. A copy of the facilities nondiscriminatory policy will be posted on the facility web site.